

APPENDIX D – Resources & Policy Chairman’s Report – July 2017

I'd like to congratulate Sharon for completing her CiLCA qualification. This means that Sharon gets a small pay rise, which is stated in her contract of employment.

During our meeting on 19 June we assessed 3 grant applications (for Friends of Whitchurch Primary School, Whitchurch in Lights and Victim Support) and reviewed the financial budget and expenditure for the FY. Being so early in the FY there was nothing concerning at this stage. We agreed to dispose of a server which is no longer in use and will advertise it so the opportunity is open to all. Following HSBC withdrawal of safe deposit box facilities, we are identifying means for safe storage of council documents. This highlighted a gap in our records management policy- we don't have one, we are working to rectify this.